



**Acadiana Area Human Services District**

**Board Meeting Minutes**

**Tyler Behavioral Health Clinic**

**August 24, 2015**

**Members Present:** Patricia LaBrosse (Governor Appointment/Lafayette Parish); Janise Hardy (Vermilion Parish); Mary Neiheisel (Lafayette Parish); Darla Louviere (Iberia Parish); Amy Theobald (St. Landry Parish); Rob Eastin (Evangeline Parish); Claire Daly (Governor Appointment/Iberia Parish)

**Members Absent:** Denise Leonards (Acadia Parish) notified of absence; VACANT (St. Martin Parish); VACANT (Governor Appointment/Evangeline Parish)

**Employees:** Brad Farmer, Executive Director; Monica Echeverria, Administrative Assistant

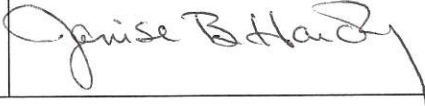
**Others:** Karen Faul- St. Martin Parish; Yvonne Bell- Advocacy Center

Agenda Item	Discussion	Action
Call to Order		Call to order by Patricia LaBrosse, Chair, at 6:14 p.m.
Roll Call	7 board members personally present.	
Quorum	7 board members personally present.	Secretary announced a Quorum present.
Approval of July 27, 2015 Minutes	Mary Neiheisel/Claire Daly moved/seconded approval of <u>July 27, 2015</u> minutes.	Motion passed unanimously.
Solicit Public Comment Requests	None	
Public Comments/Input	Open meeting laws available. No public comments.	

Agenda Item	Discussion	Action
<p>Agenda Calendar Items</p> <p>a. Governance Process</p> <p>    i. Chairperson's role (p21)</p>	<p>Mary Neiheisel requested clarification of language of item 2b. (policy)</p>	<p>ED will consult with other districts; therefore this item is tabled until further information can be received.</p>
<p>Unfinished Business</p> <p>    a. Attending another LGE Board meeting</p> <p>        i. Panel discussion regarding CAHSD meeting</p> <p>Consent Agenda</p>	<p>Board members Rob Eastin, Janise Hardy and Claire Daly attended the CAHSD Board meeting on August 3, 2015. There were four observations from the meeting that they shared with the Board.</p> <p>The Board discussed the use of the Consent Agenda which is listed under Agenda Planning on page twenty of the Governance Manual.</p>	
<p>Two Members from each Parish</p>	<p>Mary Neiheisel / Amy Theobald moved/seconded that the Board move to the Consent Agenda for the next meeting.</p> <p>As per their legislation CAHSD has two Board members per parish within their district. The legislation for AAHSD allows for one Board member per parish. The Board discussed the advantages and disadvantages of seeking an amendment to the legislation to change the number of Board members per parish from one to two.</p> <p>Another District is looking into the option of having Board members in good standing serve beyond their two terms. Again this would require a legislative act to adjust the term limits for Board members.</p>	<p>Motion passed unanimously.</p> <p>This item is tabled for discussion at a later time.</p> <p>Brad will keep the Board informed the other District's progress.</p>

Agenda Item	Discussion	Action
<p>Time of Meeting scheduled during the Business Day.</p> <p>Agenda Calendar item assigned to a Board member for review and report.</p>	<p>The Board discussed changing the Board meeting to an afternoon meeting as well as changing the day of the week the meeting is held. According to the bylaws the Board is required to meet at least nine times per year. The Agenda Calendar is on three year cycle. The Open Meetings Law will need to be followed. Locations of meetings will be discussed at a later time.</p> <p>Janise Hardy / Claire Daly moved/seconded that the regularly scheduled Board meetings be moved to the Fourth Wednesday of the month at 3:30pm unless otherwise set by the board.</p> <p>The Board discussed assigning an agenda calendar item each month for a Board member to review and complete a report to distribute to the group that gives supporting evidence that the Board is in compliance with the item being reviewed.</p>	<p>Motion passed unanimously.</p> <p>This item is tabled for discussion at a later time.</p>
<p>b. Board Training needs/plans</p>	<p>Brad Farmer has reached out to Margaret Trahan with United Way of Acadiana for Board training.</p>	<p>Brad will follow up with Margaret Trahan about possible dates for training this fall.</p>
<p>Comments from Ex. Director</p> <p>a. LANO Meeting</p>	<p>Louisiana Association of Nonprofit Organizations – Government agencies are able to join their organization. Membership dues will be \$300.00/year. There are monthly meetings for Executive Directors held regionally around the state. This information will be helpful to the Board.</p>	

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<p>b. Bayou Health Update</p> <p>c. EHR Update</p>	<p>Several contracts have been signed and the rest will be completed shortly. The contracts are for AAHSD to become an approved provider within the Bayou Health companies' networks. Open enrollment for Medicaid eligible individuals begins September 1<sup>st</sup> for all of the Bayou Health plans. Reimbursement rates are not included in these contracts but they will be negotiated at a later date.</p> <p>Electronic Health Record – the contract is on Brad's desk at this time. There are implementation fees and then a monthly fee. For the first twelve months, the implementation fee and monthly fees combined will be \$100,000.00. This is the same EHR program that the Metropolitan Area uses.</p>	
<p>d. Meeting w/DHH Secretary</p> <p>e. Marketing &amp; Advertising</p>	<p>Brad met with Kathy Kliebert last week. He stressed that AAHSD is a LGE and not DHH. He also spoke with her about the Governor Appointee vacancy.</p> <p>Brad shared a copy of the August edition of 008 Magazine which was focused on health services in Acadiana. AAHSD had a full page ad including clinic staff pictures and a description of services provided by the district. AAHSD was the only behavioral health agency in the magazine. Brad also shared a sample of the Super One Foods pharmacy bags with the AAHSD double ad.</p>	
<p>f. Sheriff's Forum</p>	<p>There is a candidate for Sheriff forum held this Thursday if anyone is interested in attending. All four candidates will be</p>	

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g. "Healthy Louisiana"	<p>questioned separately. It will begin at Noon and a light lunch will be provided. It will be held at the Sheriff's public building located on Willow Street.</p> <p>The Statewide Community Assessment that Brad and Patricia participated in will have a follow up meeting on Wednesday morning. Brad will make a presentation on AAHSD and the services provided.</p>	
Comments from Chair	<p>Board Chair thanked the Board Members who attended the CAHSD meeting in Baton Rouge.</p> <p>Board Chair also asked if audience member (prospective board member) had any questions. She did not.</p> <p>Board Chair also thanked Mary Neiheisel for the refreshments that she provided for tonight's meeting.</p>	
Date, Time & Location of Next Meeting	Wednesday, September 23, 2015	<p>Date and Time: Wednesday, <u>September 23, 2015</u> @ 3:30pm</p> <p>Location : Tyler BH Clinic Auditorium #2 302 Dulles Drive Lafayette, LA</p>
Adjournment	Mary Neiheisel/ Amy Theobald moved/seconded adjournment	Meeting adjourned at 7:51 p.m.
Submitted by Secretary Janise B. Hardy		Secretary, AAHSDB